

# MINISTRY OF CONSTITUTIONAL AND LEGAL AFFAIRS

## LAW SCHOOL OF TANZANIA

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P.O. Box 9422  
Dar Es Salaam  
Tanzania

### APPLICATIONS FOR ADMISSION INTO THE BASIC CERTIFICATE IN LAWS WITH PARALEGAL STUDIES (NTA 4) AND ORDINARY DIPLOMA IN LAWS WITH PARALEGAL STUDIES (NTA 5 & 6)

The Law School of Tanzania is inviting applications from qualified candidates wishing to pursue the Basic Technician Certificate in Laws with Paralegal Studies (NTA 4) and Ordinary Diploma in Law with Paralegal Studies (NTA 5 & 6)

The Paralegal Studies (NTA 5 & 6) graduates, among others, will be eligible to be registered as Legal Aid Service Providers (Paralegal) under the Ministry of Constitutional and Legal Affairs or pursue further educational programs.

#### ENTRY REQUIREMENTS:

##### **BASIC TECHNICIAN CERTIFICATE IN LAWS WITH PARALEGAL STUDIES (NTA 4)**

An applicant must have a pass in at least **four (4)** non-religious subjects including English language at Certificate of Secondary Education Examination (CSEE) or its equivalent.

##### **1.0 ORDINARY DIPLOMA IN LAWS WITH PARALEGAL STUDIES (NTA 5 & 6)**

a) Holder of Advanced Certificate of Secondary Education (ACSE) with at least one principal pass and one subsidiary and having at least four passes at Form Four results, excluding religious subjects.

**OR**

b) Holder of a Basic Technician Certificate in Laws with Paralegal Studies from the Law School of Tanzania or Basic Certificate in Laws (NTA Level 4), Police Science, Policing and Security Management, Correctional Science, Law Enforcement from any recognized institution.

**OR**

c) Any other equivalent qualifications recognized by the relevant authority.

**Note:** All Foreign Secondary School Certificates must have their equivalence from the National Examinations Council of Tanzania.

#### APPLICATION PROCESS

1.0 Applications to join the programmes should be done online through the following link: <https://saris.lst.ac.tz/Registrations>

2.0 The applicant is required to pay application fee of Tshs. 5,000/= using **Control Number, generated in the Application system.**

### 3.0 How to Pay Application Fee

Payments must be done through **Bank/Agent Deposit** or **Mobile Phone** using the following Mobile Networks: -

#### Payments through Mobile Networks

	<b>Tigo pesa</b>	<b>M- Pesa</b>	<b>Airtel Money</b>	<b>T- Pesa</b>
1.	Enter *150*01#	Enter *150*00#	Enter *150*60#	Enter *150*71#
2.	Select 4 (Pay bills)	Select 4 (Pay bills)	Select 5 (Pay bills)	Select 4 (Pay bills)
3.	Select 5 (Government Payments)	Select 5 (Government Payments)	Select 5 (Government Payments)	Select 5 (Government Payments)
4.	Enter reference number (Control Number)	Enter reference number (Control Number)	Select 1 (Enter reference number /Control Number)	Enter reference number (Control Number)
5.	Enter the amount to be paid	Enter the amount to be paid	Enter reference number (Control Number)	Enter the amount to be paid
6.	Enter your pin number to confirm	Enter your pin number to confirm	Enter the amount to be paid	Enter your pin number to confirm
7.		Confirm by choosing 1	Enter your pin number to confirm	

4.0 The deadline for application is **Friday, 11<sup>th</sup> July, 2025.**

**ISSUED on 29<sup>th</sup> May, 2025:**

**Principal**  
**Law School of Tanzania**  
**P. O. Box 9422**  
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